RESOURCES FOR FACILITATING HYBRID MEETINGS

Conducting hybrid meetings requires preparation as they are more complex to facilitate than meeting in-person or virtually.
To ensure an inclusive, productive and professional experience for all attendees, here is a list of resources…

County Resources
Technology Services and Solutions
    Virtual Meeting Solutions
    Microsoft Teams Support
The Learning Organization's Solutions Hub: Discover Ways to Work Differently

sccLearn Resources
Contributing as a Virtual Team Member (online course, 17 min)
Mastering Virtual Teams: Strategies, Tools, and Techniques That Succeed, (book)
Microsoft Teams Bundle (multiple books, videos)
Microsoft 365 Fundamentals: Office 365 & Collaboration (online course, 41 min)
Zoom: Supplemental Resources (Bundle)

Additional Resources Online
How to Have a Hybrid Meeting That Works for Everyone (YouTube video, 6:29 min)
What It Takes to Run a Great Hybrid Meeting (Harvard Business Review)
Where To Start With Hybrid Meetings (The Grove-webinar 35 min)
Zoom Video Tutorials (Online ZOOM Help Center)

LED Website | LED@ceo.sccgov.org

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